

# MOTUEKA HIGH SCHOOL

## JOB DESCRIPTION : FABRIC TECHNOLOGY

### **SCHOOL MISSION STATEMENT:**

To prepare students for their future by providing a balanced education that encourages the full development of each student within a caring environment and in partnership with the community.

### **RESPONSIBLE TO:**

- 1 The position requires overall professional leadership within the Food & Fabric Technology Department within the guidelines of the School Charter.

### **RESPONSIBLE FOR:**

- 1 Working within a Department which is student-centred and responsive to change.
- 2 The economic use of class materials, equipment, textbooks, etc as are needed to maintain all courses and to follow the purchasing system as outlined by the Principal.
- 3 To maintain a practical and realistic assessment schedule for each level of learning within National Curriculum guidelines where necessary.
- 4 To accept responsibility for own professional growth.
- 5 To work with HOD to evaluate the performance within the Food and Fabric Technology areas.
- 6 To liaise in all curriculum matters with the appropriate HOD.
- 7 To liaise with the Assistant HOD Technology in working within and maintaining Technology programmes.
- 8 To promote programmes of work within the community and outside the classroom where they fit appropriately into work areas.
- 9 To be aware of material needs and difficulties experienced by students in taught class groups and to provide/make allowances for these in liaison with Learning Resource teacher.
- 10 To contribute to the overall tone and aims of the school as set down in the Charter.
- 11 To assume extra duties as required by the HOD for the maintenance and organisation of the Food & Fabric Technology Department.
- 12 Establish and maintain effective working relationships with the staff of the school.

- 13 Contribute towards the effective function of the total school operation, including the school's relationships with the parents and the wider community and the school's co-curricular programme.
- 14 To meet the appropriate professional standards as detailed in the Secondary Teachers' Collective Employment Contract and to be appraised against these.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Signed on behalf of BOT \_\_\_\_\_ Date \_\_\_\_\_